



KATWA COLLEGE

(Affiliated to the University of Burdwan)

P.O.: Katwa, Dist.: Purba Bardhaman, West Bengal, PIN- 713 130, India.

Ref. No.: 97/Tally Prime/KC/PC/2024

Date: 04/04/2024

Invitation of Quotation for Supply of two numbers Single user(Silver) for Tally Prime Liscence at Katwa College

Sealed Quotations are hereby invited by the undersigned on behalf of the Principal, Katwa College, Katwa for Supply of two numbers Single user (Silver) for Tally Prime Liscence for the Institute as per terms & conditions mentioned below. The filled quotations along with the entire required document must reach in the office of the undersigned on or before.20th April, 2024 (Saturday), 3:00 p.m. (Excepting holidays).

Following are required for implementation of Tally:

Invoicing & Accounting -

1. Create professional looking GST compliant invoice in seconds
2. Flexible purchase and sales management
3. Multiple billing format
4. Multi-currency support
5. Multiple price level
6. Payment QR code and link on invoices
7. Multiple address
8. All Accounting Reports
9. Few more features in TallyPrime

Inventory Management –

1. Define unlimited groups, categories, batches, locations/ godowns
2. Flexible units of measure
3. Manufacturing journal
4. Bill of material
5. Re-order level
6. Multiple stock valuation
7. Job work
8. Manufacture and expiry date management
9. Few more features in TallyPrime

Reports-

1. Accurate and insightful reports at the blink of an eye
2. Designed to aid in analysis
3. Getting around reports is easier
4. Personalise your reports the way you want
5. Powerful reports filter
6. Flexible to configure information in report

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7. Few more features in TallyPrime

Credit & Cashflow Management-

1. Receivable and payable management
2. Ageing analysis
3. Multiple bill settlement
4. Interest calculations
5. Cash and funds flow
6. Cash flow projection
7. Credit control techniques
8. Few more features in TallyPrime

e-Invoicing-

1. Generate e-invoices instantly
2. Bulk e-invoicing
3. Generate e-way bill along with e-invoice
4. e-Invoice reports
5. Online e-invoice cancellation
6. Few more features in TallyPrime

e-invoice reports

- Correction/missing/invalid information summary
- Summary of e-invoice generated and pending
- E-invoice register
- E-Invoice cancelled report

GST reports

- GSTR-3B
- GSTR-1
- GSTR-2A & 2B reconciliation
- GSTR-1A reconciliation
- Track GST return activities
- GST CMP-08
- Annual computation
- Input tax credit summary

Taxation & Compliance



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1. GST compliance and filing
2. e-Invoice
3. GSTR-2B and GSTR-2A reconciliation
4. Fully connected e-way bill solution
5. Audit trail compliant as per MCA's guidelines
6. Multi-GSTIN support in a single company
7. Return sign and amendments
8. GSTR-1 reconciliation
9. GST compliance for composition dealers
10. Managing TDS and TCS is no longer tedious
11. Always stay compliant
12. Support for previous tax regimes VAT/CST, excise
13. Few more features in TallyPrime

Returns for regular dealer–

- GSTR-3B
 - GSTR-1
 - Annual Computation

GST reconciliation-

- GSTR-2A reconciliation
- GSTR-2B reconciliation
- GSTR-1 reconciliation

Return for composition dealer-

- GSTR-CMP-08
- GSTR-4
- GSTR-9A

GST reports and statements-

- Incomplete/Mismatch summary
- Input Tax credit summary
- Advance receipt tax liability
- Revere charge tax summary
- HSN/HAC summary
- Document summary
- Track GST return activities
- Challan Reconciliation report
- E-Invoice status report and registers
- E-Way bill report and register

Banking-



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- Auto bank reconciliation
- Generate cash deposit slips and payment advice
- Cheque management
- e-Payments
- Few more features in TallyPrime

Net Capabilities-

1. Connected service for e-way bill generation
2. Connected service for e-invoice generation
3. Business reports on any device, anywhere
4. Digital payment request
5. Secure remote access
6. Decentralization of books to multiple branches is no more difficult!
7. Seamless e-banking facility
8. Few more features in TallyPrime

Cost Control & Cost analysis-

1. Cost centre and profit centre management
2. Set budgets & track variance
3. Business forecasting
4. Few more features in TallyPrime

Enhanced Security Management-

1. TallyVault
2. Define multiple security levels
3. User management
4. Audit trail
5. Password policy management
6. Few more features in TallyPrime

Payroll Management-

1. Payroll accounting & salary processing
2. Multiple employee grouping
3. Flexible attendance/production types
4. Statutory compliance in payroll
5. Few more features in TallyPrime

Other Valuable Features-

1. Digital signature on invoices and reports
2. Multiple companies

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3. Group company
4. Data backup and restore
5. Multilingual capabilities
6. Split company at the end of the financial year

Access Tally from Anywhere Tally on Cloud:

- Access from Office, Branch & Home, free of any kind of tensions
- Access from Windows, Mac, Linux & iOS devices, anytime, anywhere!
- Simple access, to users, with dedicated client portal. Browser based access with native interface
- Support printing on Local printers. No installation, setup or VPN required
- With 99.995 percent uptime, with guarantee SLA
- Highly optimised Tally Cloud for better remote performance with lowest Internet Bandwidth requirements
- Best Tally Customisation (TDL) support. We are Tally Certified Solution Partner
- Automated Backup mechanism. Get your Data on Google Drive, OneDrive, Dropbox, Amazon S3 on a scheduled time.

Tally Customization:

- It helps in saving time and manpower
- It avoids manual error
- It helps in faster data capturing
- It eliminates duplication of work
- It helps in getting the report you need for your business

Tally Implimentation:

- Minimal start-up, rapid installation start from day one!
- Complete 'suits-your-business' flexibility
- Minimal disruption to regular processes
- Huge operational savings
- Easy Learning



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Terms & Conditions:

- The quotations received after this deadline & unsealed shall not be entertained under any circumstances whatsoever. In case of postal delay this Institute will not be responsible. **The offer Submitted Fax/Email shall not be considered and no correspondence will be entertained in this matter.**
- Quotations must be in the enclosed prescribed Performa on the letter head of the firm duly signed by the Proprietor/ Partner/ Director or their authorized representative, In case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation. **Quotation must bedropped in “Quotation Box” located in Administration Block of Katwa College, Katwa.**
- **Rates must be quoted in Indian rupees** and as per the format specified taxes extra if any must be written separately.
- Rates must be quoted FOR basis (including Freight charges, Insurance, installation etc.).
- No overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected.
- **The rates quoted must be valid for 90 days minimum** from the date of opening of the quotation and silence of any tendered on this issue shall be treated as agreed with this condition.
- **Delivery Period: within 30 days from Purchase order.**
- Payment Terms: Payment will be only after satisfactorily delivery / commissioning of material and afterinspection by the Katwa College.
- **The latest / revised version shall be supplied.**
- **The qualifying bidder should supply all items which are listed in awarded purchase order.**

Sd/-

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Katwa College