



KATWA COLLEGE

(Affiliated to the University of Burdwan)

P.O.: Katwa, Dist.: Purba Bardhaman, West Bengal, PIN- 713 130, India.

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Ref. No.: 108/Waste Material/KC/PC/2024

Date: 24/05/2024

Invitation of Quotation for Waste Materials

Sealed Quotations are hereby invited from bonafide registered bidders by the undersigned on behalf of the Principal, Katwa College for **buying waste materials** from Katwa College as per terms & conditions mentioned below. The filled quotations along with the entire required document must reach in the office of the undersigned on or before **31/05/2024, 3:00p.m. (Including holidays)**.

Details of the mentioned above items:

Sl. No.	Name	Details
1	Paper Waste Material	2 Ton or Above (Approx.)
2	Iron Waste Material etc.	3 Ton of Above (Approx.)

Terms & Conditions:

- Bidders have to submit all necessary authenticate documents (Trade-Registration Certificate, Updated Trade License, GST Return Certificate etc).
- After selling the paper waste materials to the authentic paper mill, Bidders have to submit an authentic certificate or the photo copy of the sell receipt with signature and seal to the college from the mill.
- The quotations received after this deadline & unsealed shall not be entertained under any circumstances whatsoever. In case of postal delay this Institute will not be responsible. **The offer Submitted Fax/Email shall not be considered and no correspondence will be entertained in this matter.**
- Quotations must be in the enclosed prescribed Performa on the letter head of the firm duly signed by the Proprietor/ Partner/ Director or their authorized representative, in case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation. **Quotation must bedropped in "Quotation Box" located in Administration Block of Katwa College, Katwa.**
- **Rates must be quoted in Indian rupees** and as per the format specified taxes extra if any must be written separately.
- **Rates must be quoted for basis (including Freight charges, Insurance, installation etc.).**
- No overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected.
- **The rates quoted must be valid for 90 days minimum** from the date of opening of the quotation and silence of any tendered on this issue shall be treated as agreed with this condition.
- **Delivery / Service Period: within 30 days from Purchase order.**
- Payment Terms: Payment will be only after satisfactorily delivery / commissioning of material and after inspection by the Katwa College.
- **The latest / revised version shall be supplied.**
- **The qualifying bidder should supply all items which are listed in awarded purchase order.**

Sd/-
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Katwa College